



HELP EMPLOYEES ADD AND MAINTAIN WIRELESS DISCOUNTS.

DEAR EMPLOYEE PROGRAM MANAGER,

Thank you for your continued business with Verizon Wireless. As part of your company's agreement for service with us, your employees qualify for monthly discounts on their personal Verizon Wireless accounts. Below we've detailed options to register for this discount or, if requested, to periodically validate their current employment.

Please note that we will periodically request employees to confirm their eligibility by asking them to validate their current employment. This will ensure they are still eligible to receive this benefit. When we request employees to validate their current employment, this effort applies to all customers that receive employee discounts. This effort is not focused on your company alone.

Registering and Validating by Work Email Address

1. Log on to www.verizonwireless.com/discounts
2. Choose Existing Verizon Customers and enter either an existing mobile telephone number or My Verizon log in ID in the available field then click **Log in and Validate**.
3. Once logged in, click **Validate by Email Address**.
4. Enter the work email address (twice) and click **Validate by Email Address**.
5. A confirmation email will be sent to the work email address provided. Click on the link enclosed in the email within 72 hours to complete validation. If not clicked within 72 hours, begin the process over and resubmit the request.

Registering and Validating by Paystub

1. Log on to www.verizonwireless.com/discounts
2. Choose Existing Verizon Customers and enter either an existing mobile telephone number or My Verizon log in ID in the available field then click **Log in and Validate**.
3. Once logged in, click **Validate by Paystub**.
4. Complete the customer and employer information on the Employment Validation Form and click **Continue**.
5. Click **Choose File** to select a paystub or other proof of employment or affiliation. The paystub must be issued within the last 60 days. Please black out any sensitive personal information.
6. Click **Upload My Paystub**.
7. After review, a status notification will be emailed.



Employees Discount

22%

Your Discount off of your Monthly Account Access Fees. 2-yr. line term on eligible Calling Plans \$34.99 or higher required.

For assistance, please have your employees call the Verizon Wireless Employment Validation Center directly at **1-800-890-8007**. They can also log on to www.verizonwireless.com/discounts and review the Discounts and Employment Validation FAQs.

Premier Purchasing Partners Sales Resource Document

Contract Offer Elements:

25% Discount (*Qualified Voice & Data Plans*)
20% Equipment Discount or BMG Enterprise pricing
(Which ever is better)

For offer terms and conditions please visit: www.att.com/wireless/premiergpo

Requesting a FAN (Foundation Account Number)

IRU (Individual Responsible User) - Accounts paid for by employees of the membership.

1. REGISTER FOR FAN:

Go to: <http://www.corp.att.com/marcomms/gpo/index.html?gpo=premier>

- ✓ Complete Online Form with member information
- ✓ Include Member ID and “Sub-GPO” or IDN (*Example: HEC, Innovatix, CCCS*)
- ✓ Include your contact information
- ✓ FAN Completion – 14 to 21 Business Days (M-F)

2. COMMUNICATE PROGRAM:

After completion of Step 1, request contact(s) communicate Employee Benefit Program to all departments.

- ✓ Send Premier editable flyer to all contacts
 - Include Member Name
 - 8-Digit FAN Code with leading zero (Example: 0XXXXXXX)
 - Premier Splash page: www.att.com/wireless/premiergpo
 - Acquire contact information for H.R. Benefits Coordinator
 - Repeat Step 2

3. REQUEST EMPLOYEE BENEFIT DAY

Request dates of members upcoming “Employee Benefits Days”

- ✓ Communicate benefits days to GPOFAN@att.com
 - AT&T will request participation and staff Benefits Day to promote contract.

4. EMPLOYEE QUESTIONS:

If member employees have questions about their enrollment they may contact

AT&T Employee Discounts @ (877) 290-5451



Premier Purchasing Partners Sales Resource Document Cont.

CRU *** Requires signature of Participation Agreement (PA) ***

(Corporate Responsible User) – Accounts paid by the member facility.

1. Typically managed by internal IT/Telecom Departments.
2. Email GPOFAN@att.com
 - ✓ Send Complete Member Contact Information
 - Name, Physical Address, Membership ID
3. GPO Team will coordinate interaction with members' and local AT&T account team.
 - ✓ AT&T will coordinate signature of Participation Agreement
4. Contract, FAN, Website, and Marketing Document Completion (30-45 Days)

*Available to qualified employees of companies with a qualified business agreement ("Business Agreement"). Service discount subject to corresponding Business Agreement and may be interrupted and/or discontinued without notice to you. Service discount applies only to the monthly service charge of qualified plans and not to any other charges. A minimum number of employees, minimum monthly service charge for qualified plans, additional AT&T services or other requirements may apply for discount eligibility. Discounts may not be combined. Offer subject to change. Additional conditions and restrictions apply. If you have a question about available discounts and/or your eligibility, you can contact your AT&T representative.

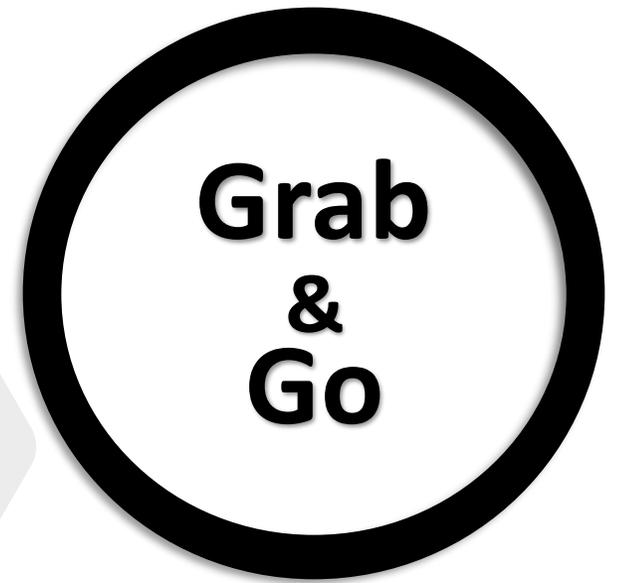




GPO Partner Portal User Guide

2022

GPO Partner Deal Registration



1

Log in to your Portal to access the **Home Page:**
<https://businesspartners.t-mobile.com/English/>

2

Click **Sales Tools drop-down** and select **Opportunity Dashboard**

3

Click **Register a New Opportunity**

4

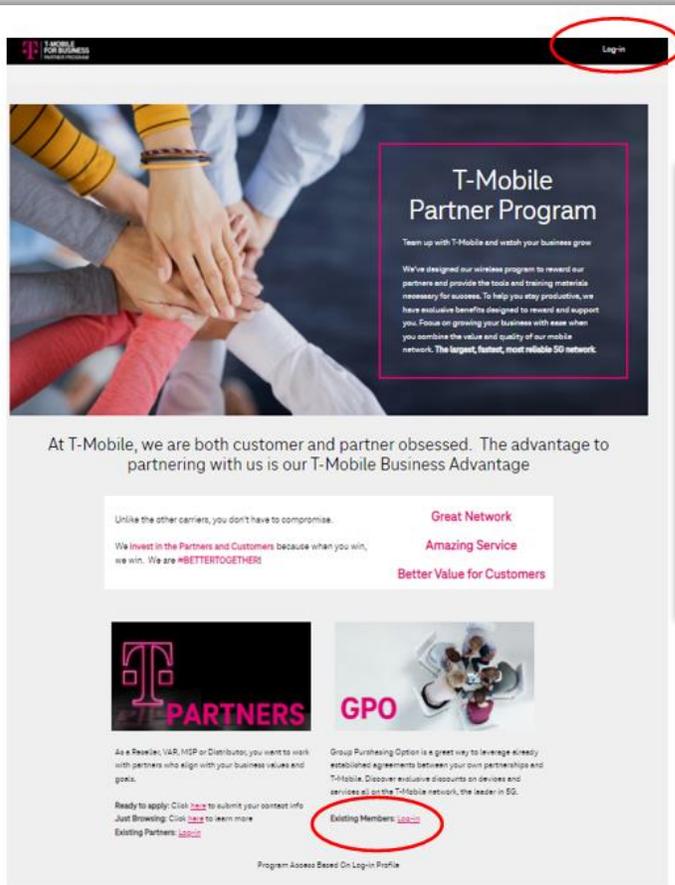
Fill out the form with Member Company POC and Company Information (not GPO Sales contact information). **Description box MUST include GPO Lead: New or GPO Lead: Existing in 1st line**

5

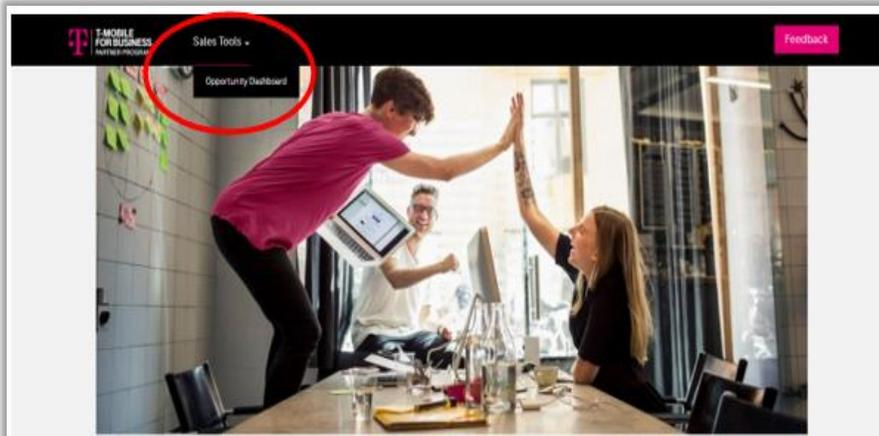
Click **Submit!**

GPO Sales Deal Registration/Lead Share Steps

1. Log into the portal to access the Home Page.



2. Click Sales Tools drop-down and select Opportunity Dashboard.



Welcome GPO Partners!

Welcome to the Partner Portal built for our T-Mobile Business GPO Partners. The portal enables easy access to information, tools, and resources to help you make sales and service customers. In addition, the portal is intended to support collaboration between T-Mobile and your business.

Right now as we are still in the process of fully developing the content, we are only able to see Sales Tools to enable Deal Registration. Once development is complete, GPO Partners & Members can expect to find the following resources on this portal:

- Home: Latest T-Mobile news or relevant Partner/Member messages
- Offers: Information on current promotions and devices with links to details
- Plans and Features: A listing of rate plans or features
- Marketing Resources: assets and collateral
- Support

Stay Tuned!

3. To add a new Lead/Opportunity, click Register New Opportunity.

Note: Pending, Approved, and Closed Opportunity status displays in the Opportunity Dashboard

Date Created	Company Name	First Name	Last Name	Status	Last Updated	Team Member	Account
02/19/2020	Test Donkeys	Ralph	Cramden	New	02/19/2020	Jay Garrison	Jay Garrison, LLC
02/20/2020	Test Company	Test	Testarama	Working	02/20/2020	Jay Garrison	Jay Garrison, LLC
02/20/2020	Jay Garrison, LLC	Jay	Garrison	New	02/20/2020	Jay Garrison	Jay Garrison, LLC
02/21/2020	Rabbits	Test	Testoloo	New	03/03/2020	Jay Garrison	Jay Garrison, LLC

GPO Sales Deal Registration/Lead Share Steps

4. Fill in the form fields including End User **MEMBER COMPANY** Contact Information and **not** GPO Sales POC Information

Register New Opportunity

To register a new opportunity fill out the form below. Fields with an asterisk (*) are required. Provide as much information you can. A T-Mobile Representative will review and get back to you with approval or denial in 24 hours.

End User Contact Information

Enter end user contact information

* First Name ⁱ

* Last Name ⁱ

* Email Address ⁱ

* Phone ⁱ

End User Company Information

Please enter the contact's company information for this opportunity.

* Company

* Address

* City

* Zip/Postal Code

* Country

* State/Province

5. Click **Submit**

Opportunity Information

Please enter estimated Voice lines, Estimated MINT lines in Voice, and Estimated IoT lines

of estimated MINT line. I.E. Mobile Internet e.g. Hotspots

of estimated IoT lines

Estimated Voice Lines ⁱ

Estimated MINT Lines ⁱ

Estimated IoT Lines ⁱ

* Description ⁱ

Add Note

Note Title:

Note Comments:

Attachments

Add Attachment(s) ⁱ

When you submit a new deal, it will appear on the Pending Dashboard, until T-Mobile reviews the deal and assigns it. Once assigned, it will appear on the Opportunity Dashboard as Approved.

GPO Parent Member List Share

1 Register New Opportunity

To register a new opportunity fill out the form below. Fields with an asterisk (*) are required. Provide as much information review and get back to you with approval or denial in 24 hours.

End User Contact Information

Enter end user contact information

* First Name ⓘ

GPO POC Name

* Last Name ⓘ

GPO POC Name

* Email Address ⓘ

GPO POC Email Address

* Phone ⓘ

GPO POC Phone

End User Company Information

Please enter the contact's company information for this opportunity.

* Company

GPO Name

* Address

GPO Address

* City

GPO City

* Zip/Postal Code

GPO Zip

* Country

United States

* State/Province

- Select One -

Opportunity Information

Please note: We now have new estimated lines in Voice, MINT, IoT

Estimated Voice Lines ⓘ

N/A

Estimated MINT Lines ⓘ

N/A

Estimated IoT Lines ⓘ

N/A

* Description ⓘ

This is a Member List Transfer only

Add Note

Note Title:

Note Comments:

3

Submit

Attachments

Add Attachment(s) ⓘ

GPO Name Member List Month/Year

Choose File

2

This is Member List Transfer Only

GPO Name Member List Month/Year

- **Purpose:** To be used by GPO Parent Partner for sharing updated Member Lists securely
- All contact information in this screen is the GPO Parent Information and not Member Company Information

Facility Name Premier Entity Code:

Premier member organizations can offer their employees exclusive access to discounts from Premier contracted suppliers. For additional information on these employee discounts, please contact your facility personnel responsible for implementing employee discounts.

Category	Suppliers	Overview	How to access the discount
Flooring Products and Services Expires 12.30.24		15% off retail pricing of flooring products and services.	Orders should be placed with customer service at ecorenortheast@ecoreintl.com .
		28% off retail pricing of flooring products and services.	Orders should be placed at www.forboflooringna.com .
		10% off coupon for flooring products, excluding installation and underlayment.	Request coupon from www2.mohawkflooring.com/FriendsandFamily/mohawk.aspx , and present coupon to Mohawk retailer. Minimum purchase requirements of 30 square yards for carpet and 150 square feet for wood, laminate and ceramic
		10% off Premier-contracted pricing for pre-paid flooring products and services.	Orders must be placed with customer service at 800.522.9166 or orders@shannonspecialtyfloors.com ; Individuals must identify themselves as Premier when ordering.
Furniture and Systems, Casegoods, Seating and Accessories Expires 12.31.23		53% off of work from home (WFH) products.	Orders must be placed at https://shop.sitonit.net/en_us.html?referralcode=941329 .
Mobile Wireless Carriers Expires 07.31.24		25% off voice and data plans for eligible healthcare classes of trade. Excludes unlimited data plans.	Employees sign up for the discount online at www.att.com/wireless/premiergpo . If page does not load, you can right click link above, select "edit hyperlink" and add the last digit of your fan code to the end of the hyperlink (i.e., if your fan code ends in 0 you can change the link to www.att.com/wireless/premiergpo0). Enter your facility's eight-digit FAN code to access the online portal. If you are provided a seven-digit code, put a "0" at the beginning. FAN Code:
		12% discount on unlimited data plans for eligible classes of trade.	Enter your facility's T-Mobile provided member-specific link to access the discount: LINK: https://businesspartners.t-mobile.com/English/
		Up to a 22% discount on voice and text plans for eligible healthcare and non-healthcare classes of trade (19% discount without e-billing enrollment). 25% discount on accessories. Excludes unlimited data plans. Enrollment in e-billing is required to receive a full discount.	Visit a local Verizon Wireless store or www.verizonwireless.com/discount and validate proof of employment by email address or paystub. To validate by email address: Choose existing Verizon customer and enter your mobile phone number or Verizon user ID. Click validate by email address and enter your work email address. To validate by pay stub: Choose existing Verizon customer and enter your mobile phone number or Verizon user ID. Click validate by paystub. Complete customer and employer information on Employment Validation Form. Click

Category	Suppliers	Overview	How to access the discount
Office Supplies and Business Services Expires 07.31.23		10% off regularly-priced items (excluding technology, ink and toner, business equipment, custom printing, copy and print services, U.S. postage, gift cards, warranties and clearance items); sale items subject to 10% discount or sale price, whichever is cheaper.	Register online to set up an account. Download the ODP Business Solutions mobile app, and use the QR code that was activated at registration when purchasing items in stores.
		By registering a personal phone number with Staples, members and its employees will receive Tier 1 contract pricing at the Staples retail outlets.	Register online to set up an account. The cell phone number you input on the registration form will be the one you should use at checkout registers in stores to access the Premier-negotiated discount.
Paint and Related Sundries Expires 02.28.25		25% discount off includes PPG UltraLast™, Manor Hall®, Pure Performance®, Break-Through!®, Hi-Hide® Advantage™ 900, Seal Grip®, Permanizer®, Acri-Shield® Max, Sun Proof®, Deft®, Flood® and ProLuxe®. (exclusions apply)	Present this coupon before the sale is rung at the register.
		30% discount off the list price of paint and stains and a 15% discount off the list price of painting supplies.	Present this coupon before the sale is rung at the register. Discount coupon is valid with each employee purchase.
Physical Therapy Products and Exercise Equipment Expires 02.28.26		Discounted physical therapy products and exercise equipment. Discounts vary by product.	Contact Craig Marian at 305.807.4121 or craig.marian@performancehealth.com .
Vehicle Rental Services Expires 10.31.23		Up to 10% off leisure and professional travel rates and free enrollment in Hertz Gold Plus Rewards.	Visit www.hertz.com . When ready to book: Check the "Enter a Discount or Promo Code" box. Enter your facility's CDP-ID number in the 'Discount/CDP/Club Code' box to receive discounted rates. CDP-ID:

GPO Employee Discount Frequently Asked Questions

Through the purchasing power of the alliance, Premier member organizations can offer their employees exclusive access to numerous discounts from Premier contracted suppliers.

What is the Premier GPO Employee Discount Program?

Employees of Premier member organizations are eligible to access discounts and offerings from various Premier contracted vendors. Discounted offerings include items and services such as cell phone services, office supplies, flooring products, furniture, car rental services and paint. A listing of all discounts available can be found on the [GPO Employee Discount page](#). This *private page* is designed for personnel responsible for implementing or administering discounts at a facility, organization or network.

Why implement Premier employee discounts?

Enhance your recruitment offering and increase affiliate satisfaction and savings – Employee discounts offered are typically on products and services that apply to all classes of trade. Due to the aggregate purchasing ability of the Premier network, discounts available are typically above and beyond what organizations can negotiate on their own. Discounts also provide a great additional incentive for facilities to provide their employees.

Increase the visibility of your organization – Promotional communication materials may be customized to include your organization's name or logo, increasing awareness and recognition of your brand throughout your facility or network. Materials to communicate discounts are housed on the [GPO Employee Discount page](#).

Where do I find information on how to operationalize these discounts for my organization or sites?

Instructions on how to operationalize the discounts can be found on the [GPO Employee Discount page](#). Each supplier has detailed drop-downs for discount details and how to access the discounts; however, some discounts require information and approval by the supplier before the discount can be distributed to the member site employees, which is why the page is intended for specific personnel at a member facility.

What do I send to employees about the GPO Employee Discount Program?

To ensure that our members communicate the necessary information to their employees about the discount program, we have the Program Overview flyer. This flyer can be shared with employees in respective Premier members or affiliate sites. The flyer contains information on each supplier and how employees can access the discounts and attachments to coupons. Personnel responsible for implementing the discounts at each facility should enter their facility-specific codes before distributing the flyer to their employees. The Program Overview flyer can be found on the [GPO Employee Discount page](#).

How do I customize the Program Overview document for my organization?

If a member chooses to do so, they can “customize” the flyer to include FAN codes, logos, program contacts, etc. This “customization” can be accomplished by downloading the Word document Program Overview, which summarizes contracted discounts. Make updates in the document with the facility's contact information and relevant codes in the highlighted sections before saving it as a PDF and distributing it within the health system or member sites.

Why are only some suppliers included in the GPO Employee Discount Program?

The Premier GPO Employee Discount Program only includes suppliers that explicitly state discounts within the Premier supplier agreements.

How do I find out my Premier entity code?

Ask your field region director or contact the Solution Center at 877.777.1552 or solutioncenter@premierinc.com.

How do I find my AT&T FAN code?

For any questions regarding the AT&T Fan code, please contact the Premier Contracting Manager, David Long, at david_long@premierinc.com.

How do I find my Hertz CDP-ID?

For any questions regarding the Hertz CDP-ID code, please contact the Premier Contracting Manager, Nick Dykema, at nick_dykema@premierinc.com.

Who do I go to for questions on a Premier supplier agreement?

For any questions regarding the specifics of a Premier contracted supplier agreement, please contact the Premier Contracting Manager listed under each supplier on the [GPO Employee Discount page](#).

If you have any questions as you review the employee discount program offering and page, please contact gpoemployeediscount@premierinc.com. For any questions regarding implementing Premier contracted supplier agreements at your organization, please contact your Premier representative.